


Clearance Slip for:

- Project Document, **AWP**
- Agreement; Amendment
- LVGA (Low-value grant)
- Other

Project number/title: **Strengthening Integrated Risk Governance Capacities of the Kyrgyz Republic and Regional Cooperation in Central Asia, 101687**

Purpose: **2020 AWP**

Cleared by:	ProDoc	AWP/ Revision	MoU	Agreement/ Amendment	SIGNATURE/ DATE
Team Leader Daniyar Ibragimov	Author	Compliance with Prodoc. Verification of document correctness (period, title, calculation) and grammar			 31-Jan-2020
ARR	Compliance with the RM strategy & pipeline				n/a
M&E Officer /Gender Aidai Arstanbekova	Compliance with format/template based on the POPP. Definition of outputs/indicators/baseline (RRF and AWP). Gender Markers; gender specific activities and indicators. SES Screening compliance Compliance with HACT (Programme).			Aidai Arstanbekova 31-Jan-2020	
Communications Unit Ainagul Abdrakhmanova	Communication plan and Budget				Ainagul Abdrakhmanova 31-Jan-2020
OM (Procurement, Finance, HR) Saltanat Dospaeva	Procurement plan. Recruitment plan. Budget (GMS, TRAC, Donor funds). HACT (Finance)			Saltanat Dospaeva 04-Feb-2020	

United Nations Development Programme

Country: Kyrgyzstan

Project title: «Strengthening Integrated Risk Governance Capacities of the Kyrgyz Republic and Regional Cooperation in Central Asia»

Annual Work Plan 2020

Empowered lives.
Resilient nations.

UNDAF Outcome: Pillar 3: Environment, Climate Change, Disaster Risk Management

CPD Outcome: **Outcome 3:** By 2022, communities are more resilient to climate and disaster risks and are engaged in sustainable and inclusive natural resource management and risk-informed development

Expected CPD Outputs: **Output 3.1:** Policy, legal and institutional systems strengthened for innovative climate change mitigation and adaptation practice;
Output 3.2: National and sub-national governments have improved capacities to adopt and implement gender-responsive disaster risk reduction strategies;

Implementing agency: United Nations Development Programme

Implementing partners: Ministry of Emergency Situations of the Kyrgyz Republic,
Center for Emergency Situations and Disaster Risk Reduction in Almaty, Kazakhstan

Brief Description:

In April 2015, through the technical support of UNDP, the Government of the Kyrgyz Republic adopted National Programme on Establishment Comprehensive System on Monitoring and Forecasting of Hazardous Natural Processes applying Geographical Information System (GIS) and Remote Sensing Techniques. The requested project will support the strengthening of national monitoring capacities in applying GIS and Remote Sensing Techniques through the engagement of experts from the National Japanese Institutions. Out of the total 30 thousand avalanche-prone areas in Kyrgyzstan, 772 avalanche-prone areas represent a direct threat to infrastructure and main transport corridors of Kyrgyzstan. 4 out of 6 CAREC transport corridors pass through the territory of the Kyrgyz Republic. Three avalanche stations and 5 staff members represent the existing avalanche –risk reduction capacities of the country. Therefore, the project will support in building avalanche-risk reduction capacities through the construction of two additional avalanche-monitoring stations alongside Bishkek-Naryn-Torugart (Dolon mountain pass) and Alabuka-Kanyshkiya (Chapchyma mountain pass) transport corridors. The project will also support upgrading the technical infrastructure of the national avalanche-risk reduction system for better monitoring and prevention.

The project will also support the establishment of the Unified Information Management System for Disaster and Crises Settings (UIMS) as well as Fire-Rescuing Services for early warning and rapid response.

In June 2015, the Government of the Kyrgyz Republic ratified the Agreement on creating the center on Disaster Response and Risk Reduction in Almaty, Kazakhstan (CDRRR). The center was initiated by Kazakhstan at the second World Conference for Disaster Risk Reduction held in 2005, Kobe Japan. UNDP has been supporting the establishment of the Center since 2010. The project will support to further accelerate the regional cooperation in Central Asia through technical support to CDRRR.

Programme Period:	2017 - 2021	Total 2020 AWP Budget	<u>570,602.23 USD</u>
Key Result Area:	Env., CC, DRM	Total resources required:	570,602.23 USD
Atlas Award ID:	00098321	Total allocated resources:	570,602.23 USD
Atlas Project ID:	00101687	Regular (Core) - TRAC	0.00 USD
Start Date:	March 2017	Donor (Japan)	570,602.23 USD
End Date:	March 7, 2021	In-Kind contribution	0.00 USD
LPAC Date:	March 7, 2017		
Management arrangements	DIM		

Approved by UNDP:

Ms. Jenty Kirsch-Wood,
Deputy Resident Representative

Signature:

06-Feb-2020

Date:

Annual Work Plan

Duration of work plan: January 2020 – December 2020

Project ID: 101687

Project title: Strengthening Integrated Risk Governance Capacities and Regional Cooperation in Central Asia

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME (QUARTER)				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding source	Budget description	Amount (USD)
Output 2: National Disaster Risk Monitoring and Early Warning systems as well as avalanche-risk reduction capacities strengthened alongside transport corridors Baseline: - Kyrgyzhydromet has avalanche-risk reduction unit with weak capacity and logistical infrastructure - Government approved the construction of two avalanche-monitoring stations Indicators for 2020: 2.1.1 # equipment provided 2.1.2 # avalanche stations constructed Targets for 2020: 2.1.1 field equipment provided(wiil be specified) 2.1.2 two avalanche stations constructed Gender marker - 2	Activity 2.1: Strengthening avalanche-risk reduction capacities in Kyrgyzstan								
	Action 2.1.1: Upgrading logistical infrastructure of the national avalanche-risk reduction (Kyrgyzhydromet), monitoring and early warning systems	X	X	X	X	MES, Kyrgyzhydromet, UNDP	PID 101687 Japan	Purchase of goods and services	119,627.59 USD
	Action 2.1.2: Construction of two avalanche stations "Dolon" and "Chatkal"	X	X	X	X	MES, Kyrgyzhydromet, UNDP	PID 101687 Japan	Services and experts	20,094.27 USD
	Subtotal: Activity 'Avalanche-risk reduction'								139,721.86 USD
	GMS (8%)							GMS	11,177.75 USD
								GMS for signed contracts in 2018/2019	30,597.33 USD
	Total: Activity 'Avalanche-risk reduction'								181,496.94 USD

Output 3: Resilience of vulnerable communities built and disaster prevention and response capacities strengthened Baseline: - Unified Information Management System for Disaster and Crises Settings (UIMS) is functional and needs for extension in additional provinces of the country and capacity development for early warning Indicators for 2020 3.1.1 # equipment provided 3.1.2 # participants Targets for 2020: 3.1.1 IT and rescue equipment provided 3.1.2 - 30 participants - Equipment delivered, installed and tested for UIMS and MES Gender marker - 2	Activity 3.1: Extending the net of emergency response facilities and strengthening their capacities								
	Action 3.1.1. Purchase of additional equipment to increase the capacity of structural units/departments of the Ministry of Emergency Situations		X	X	X	MES, UNDP	PID 101687 Japan	Purchase of goods and services	225,525.76 USD
	Action 3.1.2. Increasing the skills of rendering first aid rescuers and system of psychological assistance to the victims of the disasters	X	X			MES, UNDP	PID 101687 Japan	Training costs, goods and services	21,318.49 USD
	Subtotal: 'Emergency Rescue Services' subtotal:								246,844.25 USD
	GMS (8%)								19,747.54 USD
	Total: 'Emergency Rescue Services' subtotal:								266,591.79 USD
Output 4: Increased regional cooperation of Central Asian Disaster Management Authorities facilitated under the "Central Asia plus Japan" Dialogue Baseline: - Center for Disaster Response and Risk Reduction in Almaty, Kazakhstan (CDRRR) is functional and needs for further capacity building. Indicators for 2020: 4.1.3 # of strategic documents aimed at developing regional cooperation 4.1.4 # of practical measures implemented jointly Targets for 2020: 4.1.3 one strategic documents aimed at developing regional cooperation 4.1.4 at least 1 practical measures implemented jointly Gender marker - 2 4.1.3 # participants 4.1.4 # measure implemented	Activity 4.1: Facilitate high level forums/dialogues of Central Asian (Kazakhstan, Kyrgyzstan, Tajikistan & Turkmenistan) countries under the aegis of "Central Asia plus Japan" Dialogue and the Center for Disaster Response and Risk Reduction in Almaty through providing consultancy services as appropriate								
	Action 4.1.3: Conduct regional meetings and events for strengthening regional collaboration in Central Asian countries through providing consultancy services	X	X	X			PID 101687 Japan	HACT CESDRR in Almaty	24,000.00 USD
								Meeting expenses	2,000.00 USD
	Action 4.1.4: Conduct practical/infrastructural measures aimed at reducing risks of transboundary hazards	X	X			MES, UNDP	PID 101687 Japan	National expert	2,000.00 USD
								Purchase of goods and services	55,693.06 USD
	Subtotal: Activity 'Regional Cooperation'								83,693.06 USD
	GMS (8%)								6,695.44 USD
								GMS for signed contracts in 2019	7,728.11 USD
	Total: Activity 'Regional Cooperation'								98,116.61 USD
Output 5. Project Management	Activity "Administrative costs" subtotal	X	X	X	X	UNDP			9,347.92 USD
	GMS (8%)								747.83 USD
	Activity "Evaluation"	X	X	X	X	UNDP			12,292.00 USD
	GMS (8%)								983.36 USD
	Activity "Travel & Monitoring" subtotal	X	X	X	X	UNDP			949.79 USD
	GMS (8%)								75.98 USD
	Subtotal: Project Management (Activity: "Adm.costs", "Travel&Monitoring", "Evaluation")								22,589.71 USD
	GMS (8%)								1,807.18 USD
TOTAL: Project Management								24,396.89 USD	
	PROJECT NET TOTAL:								492,848.88 USD
	GMS (8%)							GMS for signed contracts in 2018/2019	38,325.44 USD
								GMS2020	39,427.91 USD
								Total GMS	77,753.35 USD
	PROJECT GROSS TOTAL:								570,602.23 USD

OutputJ50:K65s	SUBTOTAL
Subtotal: Activity 'Avalanche-risk reduction'	139,721.86 USD

GMS (8%)	11,177.75 USD
Subtotal: 'Emergency Rescue Services' subtotal:	246,844.25 USD
GMS (8%)	19,747.54 USD
Subtotal: Activity 'Regional Cooperation'	83,693.06 USD
GMS (8%)	6,695.44 USD
Activity "Administrative costs" subtotal	9,347.92 USD
GMS (8%)	747.83 USD
Activity "Evaluation"	12,292.00 USD
GMS (8%)	983.36 USD
Activity "Travel & Monitoring" subtotal	949.79 USD
GMS (8%)	75.98 USD
SUBTOTAL:	492,848.88 USD
GMS for signed contracts in 2018/2019	38,325.44 USD
GMS (8%)	39,427.91 USD
Total GMS	77,753.35 USD
PROJECT GROSS TOTAL:	570,602.23 USD



Gender Action Plan

Duration of work plan: January – December 2020

Project ID: 00081173

Project title: Strengthening Integrated Risk Governance Capacities and Regional Cooperation in Central Asia

KEY ACTIVITIES PLANNED	TIMEFRAME (QUARTER)				Indicator	PLANNED BUDGET	
	Q1	Q2	Q3	Q4		Funding source	Amount (USD)
Capacity-building activities, which includes gender dimension (integration of gender perspectives in the TORs, reports and indicators, the inclusion of gender sessions in the agenda, gender balance in the composition of participants, etc.)							302,537.31
Action 3.1.2. Increasing the skills of rendering first aid rescuers and system of psychological assistance with gender sensitive to the victims of the disasters	X	X			Training programme with application of gender approaches	PID 101687 Japan	21,318.49
Action 3.1.1. Purchase of additional equipment to increase the capacity of structural units/departments of the Ministry of Emergency Situations		X	X	X	MES will provide rescuing and first aid assistance to every victims of disasters and/or crises situations. This means that 100% of the total allocated amount will for the benefit of men or women, including children and disabled.	PID 101687 Japan	225,525.76
Action 4.1.4: Conduct practical/infrastructural measures aimed at reducing risks of transboundary hazards	X	X			# gender responsive information-educational tools developed and disseminated aimed at public awareness raising	PID 101687 Japan	55,693.06
Development of analytical, strategic and legal documents, which includes gender dimension (integration of gender perspectives in the TORs of experts, the conclusions and recommendations, gender disaggregated indicators, etc.)							24,000.00
Action 4.1.3: Conduct regional meetings and events for strengthening regional collaboration in Central Asian countries through providing consultancy services	X	X			Outcome documents with gender related topics, cases, lessons learnt/ action points	PID 101687 Japan	24,000.00
TOTAL budget for gender							326,537.31
Total budget for the project							570,602.23
% for gender							57.23%

2020 Monitoring Schedule Plan for Project ID 101687 (UNDP DRMP)

Project titles and IDs	Monitoring Action (indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special publication, etc)	Due date	Budget (USD)	Description (description of the purpose of monitoring action)	Comments (provide further details and update about the status)	Date completed (actual completion date)	Responsibility (name of the person responsible for the action)
"Strengthening Integrated Risk Governance Capacities and Regional Cooperation in Central Asia" (PID: 101687)	Project Boards/Steering Committee meetings	Q4	N/A	Meetings of the Project Board (Embassy of Japan, UNDP, MES KG)	Agendas and Minutes to be provisioned	Q4	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Donor reports/Quarterly and annual reports	Q1 and Q4	N/A	To report on progress made	Reports will be provided	Q1-Q4	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Project Evaluation	Q4	12292.0	The terminal evaluation will be carried out to determine the effectiveness, efficiency and sustainability of the achieved project results.	Reports will be provided	Q4	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	AWP development	Q1	N/A	Review of project progress, planning of activities	AWP development	Q1	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Project management reporting in Atlas (review risks, issues)	Quarterly	N/A	To update and monitor the risks and issues	Reporting in Atlas will be provided	Q1-Q4	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Project Quality Assurance	Annually	N/A	Regular monitoring of achievement of goals and objectives of activities	N/A	Q1-Q4	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Weekly programme meetings with SM	Weekly	N/A	Informing SM on the progress of the project, planning of priority actions	N/A	Q1-Q4	CTA CO Programme Analyst/Programme Associate
	Monitoring and field visits, etc.	Regularly	949.79	Assessment of the implementation of activities at the local level	N/A	TBD	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Programme and Delivery meetings	Weekly	N/A	Informing SM on the progress of the project, planning of priority actions	N/A	Q1-Q4	CTA, Programme Specialist CO Programme Analyst /Programme Associate
	Subtotal:		13,241.79				
	Projects total budget		570,602.23				
	Expected rate of monitoring expenses		2.32%				

2020 Communications Plan for Project ID 101687 (UNDP DRMP)

#	Activity	What	Who	When	Target audiences	Resources	Product (evaluation criteria)
2	Action 2.1.2. Construction of two avalanche stations	Ensure donor and UNDP visibility of procured goods (Production of News-release on UNDP & MES website as well as social media and mass media)	DRMP	Q2	Governmental agencies, Civil society,	2000	At least 1 Press-release or message for each action on www.undp.kg; Posts in social media with MES; At least 1 article/blog/success story at newspaper or Bayan magazine; At least 1 media product (film or video shortage) based on the results of the activities; Providing photo services for the activities.
3	Action 3.1.1. Purchase of additional equipment to increase the capacity of structural units/departments of the Ministry of Emergency Situations	Ensure donor and UNDP visibility of procured goods (Production of News-release on UNDP & MES website as well as social media and mass media)	DRMP	Q3-Q4	Governmental agencies, Civil society,		
4	Action 3.1.2. Increasing the skills of rendering first aid rescuers and system of psychological assistance to the victims of the disasters	Ensure donor visibility during the event	PMU	Q1	Participants		
6	Action 4.1.4: Conduct practical/infrastructural measures aimed at reducing risks of transboundary hazards	Ensure donor visibility during the event	PMU	Q3	Participants		
Total:						2000	

Offline Risk Log for 2020

(see Deliverables Description for the Risk Log regarding its purpose and use)

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
	Enter a brief description of the risk <i>(In Atlas, use the Description field. Note: This field cannot be modified after first data entry)</i>	When was the risk first identified <i>(In Atlas, select date. Note: date cannot be modified after initial entry)</i>	Environmental Financial Operational Organizational Political Regulatory Strategic Other Subcategories for each risk type should be consulted to understand each risk type (see Deliverable Description for more information) <i>(In Atlas, select from list)</i>	Describe the potential effect on the project if this risk were to occur Enter probability on a scale from 1 (low) to 5 (high) P = Enter impact on a scale from 1 (low) to 5 (high) I = <i>(in Atlas, use the Management Response box. Check "critical" if the impact and probability are high)</i>	What actions have been taken/will be taken to counter this risk <i>(in Atlas, use the Management Response box. This field can be modified at any time. Create separate boxes as necessary using "+", for instance to record updates at different times)</i>	Who has been appointed to keep an eye on this risk <i>(in Atlas, use the Management Response box)</i>	Who submitted the risk <i>(In Atlas, automatically recorded)</i>	When was the status of the risk last checked <i>(In Atlas, automatically recorded)</i>	e.g. dead, reducing, increasing, no change <i>(in Atlas, use the Management Response box)</i>
1	Lack of political consensus	December 20219	Political	Probability = 2 Impact = 3	Conduct regular meetings with a national partner and keep advocating for the project. Invite and involve project-related activities	Programme staff	Programme staff	December 2019	No change
2	Possible re-shuffling of MES's high officials	December 20219	Political	Probability = 3 Impact = 2	Prepare relevant documents for hand over to the replacement and conduct meetings with donors if changes are informed	Programme staff	Programme staff	December 2019	No change
3	Destructive natural disasters in the pilot regions	December 20219	Environmental	P = 3 I = 5	Prepare a contingency plan for ongoing activities and Creating nationally-owned Recovery structures and strengthening capacities	Programme staff	Programme staff	December 2019	Unpredictable
4	Changes in cost of equipment and construction	December 20219	Financial	P = 3 I = 5	Assess market price and conduct internal meetings for developing contracts. Also, conduct regular meetings with contractors.	Programme staff	Programme staff	December 2019	Unpredictable